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कुलसचिव कार्यालय (प्रशासन)

Office of the Registrar (Administration)

Date: 09.08.2018

Ref. No. IIT(BHU)/GAD/1(21)/IWD/ 7057

Date-09.08.2018

NOTICE

Subject: Air Conditioner for faculty members.

The Institute had notified policy for installation of Air Conditioner in different laboratories/faculty chambers/class rooms/halls etc. vide Notice No. IIT(BHU)/GAD/1(21)/ IWD/Gen/11803 dated 27,09,2017.

The Director has been pleased to order that all faculty members of the Institute may get an Air Conditioner installed in their chambers.

Further, as notified vide Notice No. IIT(BHU)/GAD/1(21)/IWD/Gen/3442 dated 31.05.2018, before installation of Air Conditioner, prior sanction of power load from Institute Works Department, IIT(BHU) should be obtained and Air Conditioners should be got installed under the proper supervision of the electrical wing of IWD.

Assistant Registrar(Admin.-II)-GAD

Ref. No. IIT(BHU)/GAD/1(21)/IWD/ 7057.
Copy forwarded to the following for information and necessary action:

- 1. All the Deans
- 2. All the Heads of Departments/Coordinator of Schools
- 3. The Coordinators/Incharge of Units/Centers/Offices
- 4. All the Professor Incharges
- 5. The Chief Councilor, Gymkhana
- 6. The Chairman, Institute Works Committee
- 7. The Chairman, Senate Library Committee
- 8. The Chairman, IIT (BHU)-Cafeteria Committee
- 9. The Chairman, Council of Wardens
- 10. The Chairman, Web Management & E-mail Services Committee
 - 11. The Coordinator, GTAC
 - 12. The Incharge, 1st Year Computer Lab
 - 13. The Joint Chief Proctor
 - 14. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
 - 15. The Joint Registrar (Admin-I)
 - 16. The Deputy Registrar(Accounts)
 - 17. All the Assistant Registrars
 - 18. P.S. to the Director Indian Institute of Technology (Banaras Hindu University).

Assistant Registrar(Admin.-II)-GAD