

Department of Chemical Engineering, Indian Institute of Technology  
(Banaras Hindu University) Varanasi-221005

**QUOTATION ENQUIRY**

Ref: CHEMICAL ENGG/ OH-35/R& D /IRP/2018-2019/1,

Date: 14/08/2018

**Due Date:04/09/2018 (11:00AM)**

To,

Vendors /Suppliers/Representatives

Dear Sir,

Please submit your lowest rate for supplying the under mentioned items. Quotation in duplicate must reach us before 11.00 AM on **04/09/2018** by registered/speed post to “ Dr Satya Vir Singh, Professor, Department of Chemical Engineering & Technology, IIT(BHU), Varanasi-221005 (UP) India and should contain the following information:

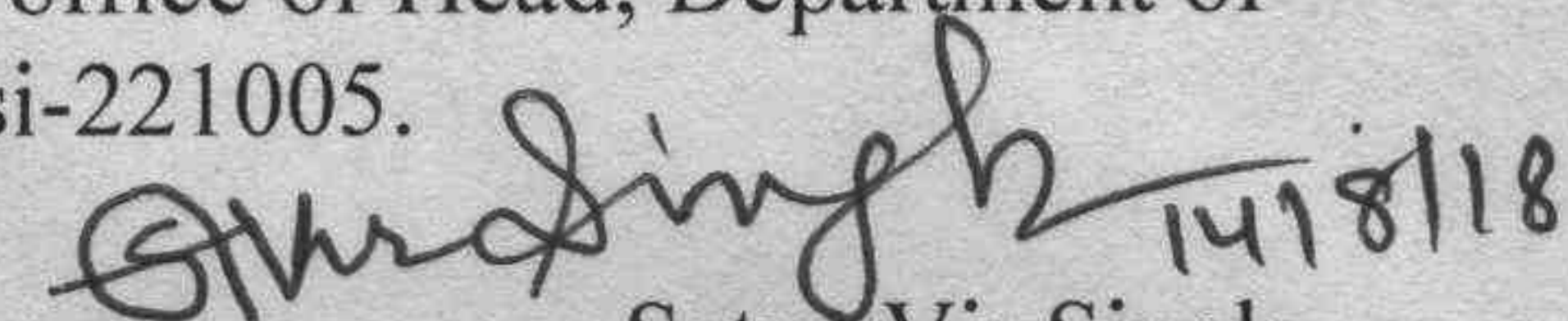
1. Full specification and make of the item offered and its rate F.O.R. Varanasi/CIF New Delhi.
2. GST at concessional rate as applicable to educational institution.
3. Your GST registration number, PAN & TIN numbers.
4. Conditions of supply and terms of payment.
5. If you are a manufacture of the item or if you have proprietary right over it, please mention it in the quotation and provide a certificate.
6. Please mention your agency commission in Indian Rs., if applicable (in case of imported items).
7. Please give undertaking as per annexure-I-B

Quotation must be sent in a sealed envelope with word “QUOTATION”, our reference number, and due date as given above, clearly marked over it.

SL. NO.	Name of Items Description / Technical Specification	Quantity
1	PLC-based Lab Spray Dryer suitable for Aqueous & all solvent feeds. (CE Certified).The unit PLC based with RS-232 port for PC connectivity & int. memory for storing process recipes. PC-based software SprayWin for data acquisition & with control which Can work either in PC mode or in standalone mode with HMI (Human Machine Interface). Complete equipped with 1 set of glassware consisting of Spray Cylinder, Drying Chamber , Cyclon Separator, Scrubber pot, Collection bottle and a Collection Chamber, Spray co-current nozzle of 0.7 mm, inlet air HEPA filter and an outlet filter With 2m exhaust tube, 230V/ 50 Hz, with drying capacity 1L/ hr and compressed air flow2-5 bar with suitable Air Compressor. Main stand MOC - SS 316.	One set
Other accessories compatible to above set		
2.	Counter Current Nozzle	one
3.	Ultrasonic Nozzle	one
4.	Variable aperture nozzle 0.5,1.0 and 1.5 mm)	one

N.B. : Other terms & conditions pertaining to item mentioned above, shall be mentioned below:

The Sealed quotations will be opened on 05/09/2018 at 4.00 pm. In the office of Head, Department of Chemical Engineering, Indian Institute of Technology(BHU), Varanasi-221005.

  
Satya Vir Singh

प्राचार्य/Professor  
रासायनिक अभियांत्रिकी एवं प्रौद्योगिकी विभाग  
Deptt. of Chemical Engg. & Tech.  
भारतीय प्रौद्योगिकी संस्थान  
Indian Institute of Technology  
काशी हिन्दू विश्वविद्यालय  
Banaras Hindu University  
वाराणसी/Varanasi-221005



ANNEXURE-I-B  
INDIAN INSTITUTE OF TECHNOLOGY (BHU) VARANASI

Following proforma should be filled in and duly signed by the firm and sent alongwith the quotation.  
(Please refer to the detailed instructions/notes before filling this proforma).

1. Validity of the offer: .....
  2. Approximate Delivery Period: .....
  3. (a) Whether rates have been quoted F.O.R. site and covers packing forwarding and insurance charges. : YES / NO  
(b) If not, please mention the same: .....
  - 4.(a) Whether the prices are inclusive of GST and other taxes. :YES / NO  
(b) If not, kindly specify the amount / rate : .....
  5. If the Sales Tax is charged extra, declaration for charging Sales Tax correctly attached. : YES / NO
  6. (a) Whether supply will be made directly or through any Local / Regional / Authorized Dealer / Stockist :  
Directly/Stockist/Authorized Dealer  
(b) If through a Stockist / Dealer: -  
(i) Name and full address of the Party : .....  
.....  
(ii) Whether the order to be placed with the : Principal / Stockist / Dealer  
(iii) Who will raise the bill : Principal / Stockist / Dealer  
(iv) Cheques will be drawn in favour of : Principal / Stockist / Dealer  
(v) Whether any Delivery, Packing and Forwarding: YES / NO  
Charges will be payable to local Stockist/Dealer : (Please specify the amount/percentage etc, if any)
  7. Our terms of payment (Please indicate your preference by a (☐) mark).  
Please note that no other payment terms are likely to be accepted. .  
(a) For Local Firms or if the bills are raised by the Local Dealers.  
(i) 100% Payment on bill basis : .....  
OR  
(ii) 100% payment against Proforma Invoice after receipt of materials in good condition, installation and satisfactory report. (Only under exceptional cases)
- TO BE RETURNED
- (b) If the bills are raised by outstation Firms  
(i) 100% Payment on bill basis : .....  
OR  
(ii) 100% payment against Proforma Invoice after receipt of materials in good condition, installation and satisfactory report : .....
  - (iii) D.G.S. & D. Terms of Payment for D.G.S. & D Rate Contract items : .....  
OR  
(iv) 75% against Proforma Invoice (at site) or documents through Bank and 25% after receipt of materials in good condition, installation and satisfactory report. : .....
  - (v) 90% payment against Proforma Invoice (at site) or documents through bank and 10% after receipt.



of materials in good condition, installation and satisfactory report (Only under special Circumstances). :  
.....

8. Whether any Excise Duty is payable on the items. : YES / NO

If yes, indicate the amount / percentage. : .....%

9. Whether any installation charges are payable extra. : YES / NO

If yes, amount to be specified. : .....

10. Whether any discount for educational institution: offered on the printed price list of the manufacturer. :  
YES / NO

Please mention the amount / percentage. : .....

11. Whether the product is on DGS &D/D.I. Rate contract.

If yes, please enclose a photocopy of the same. : YES / NO

12. Whether the product bears I.S.I. Mark. YES / NO

If yes, please mention the I.S.I. License no. : .....

13. (a) Whether the firm is GST payer. : YES / NO

If yes, please mention the GST Numbers. : .....

(b) Whether the Local Dealer(s) is / are GST payer(s) : YES / NO

If yes, please mention the GST numbers of each : .....

14. Whether printed / authenticated price list of the Firm's Products and Catalogue etc. enclosed. : YES / NO

Signature of the Authorised Official with Seal



ANNEXURE-I-C  
UNDERTAKING

WE HEREBY UNDERTAKE THE FOLLOWING:

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than those quoted by us to the Institute.
2. The goods on which GST has been charged are not exempted for payment of GST under GST Act or the rules made there under and the amount mentioned on account of GST goods is not more than what is payable under the provisions of the relevant Act or Rules made there under.
3. The rate of Excise Duty mentioned in the quotation is in accordance with the provisions of the rules and the same is payable to the Excise Authorities in respect of the stores.
4. The goods / Stores / articles offered shall be of the best quality and workmanship and their supply will be strictly in accordance with the technical specifications and particulars as detailed in the quotation.
5. The information furnished by us in the quotation is true and correct to the best of our knowledge and belief.
6. We have read and understood the rules, regulations, terms and conditions and agree to abide by them.

Authorized

Signatory (Seal)  
TO BE RETURNED WITH QUOTATION