



Institute Works Department

Ref. No.: IIT(BHU)/IWD/CT/26/2018-19/829

Dated 29 June, 2018

QUOTATION NOTICE

1. Limited tender quotation are invited among UWD, BHU empanelled contractors and also those contractors who had worked in erstwhile IT(BHU) before conversion i.e. 29.06.2012 for **providing and fixing of wardrobes of size 9' X 7' at guest house in GTAC, IIT(BHU), Varanasi** as per description below. The sealed envelope containing quotation shall be superscribed with the name of the work, tender enquiry ref. no. & date. The quotations will be received up to **3:00 P.M on or before 09.07.2018** in the office of Chairman, Institute Works Department, IIT(BHU), Varanasi.

| Sl. No. | Details | Quantity | Unit | Rate | Unit | Amount |
|---|--|----------|------|------|------|--------|
| 1 | Providing and fixing of wardrobes in rooms using 18mm thick plywood except 12mm in back side and 6mm thick in base of drawer alongwith 1 mm thick sunmica pasted on front by adhesive like fevicol and beat 19X6mm fixed all edge of panels. | | | | | |
| | Wardrobes having two compartment at sides and mirror at center and 04 nos. of drawer below mirror as per design. | | | | | |
| | It should have 02 Nos. of door in each compartment with handels on each side and having branded lock. | | | | | |
| | For wardrobes BWP block (Century, Greenply, Archidply, Duro, National, Kitply or equivalent brand) board confirming to IS : 1659 standards for all structural elements. Plywood shall be termite proof and exterior grade suitable for intended use. Good quality Wooden/Fiber/Mica bidding in edges. Good quality locks & fittings from reputed brands. | | | | | |
| | (i) size of wardrobes 9' X 7' (Analysis of rate) | 11 | Nos | | each | |
| Drawing enclosed | | | | | | |
| INCLUSIVE OF GST AND ALL OTHER TAXES TOTAL ₹ | | | | | | |
| | | | | | | |
| | | | | | | |
| AMOUNT IN WORD Rs. | | | | | | |

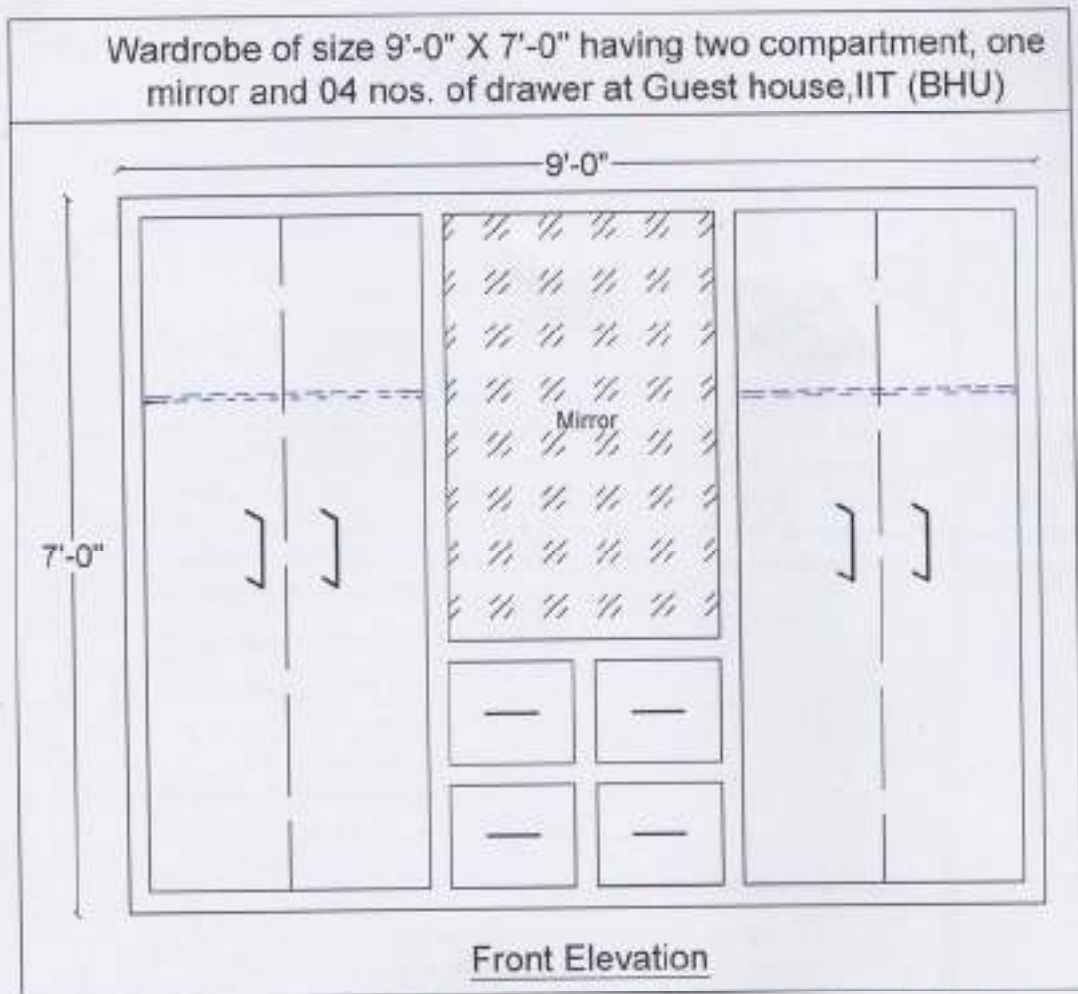


भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Institute Works Department



29/6/18

21/6/18

20/06/2018



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2. The bidders should submit self certified order copies of similar type of construction works executed during last three financial years alongwith self certified copies of satisfactory work completion certificates.
3. Those bidders who have already executed similar type of works in IWD, IIT(BHU) need not submit satisfactory work completion certificates. They should submit only the self certified copies of earlier work orders.
4. The amount of similar work order executed during preceding last three financial years should be at least:
 - (i) 1 order of 80% of estimated cost of this work.
OR
 - (ii) 2 order of 60% of estimated cost of this work.
OR
 - (iii) 3 order of 40% of estimated cost of this work.
5. (a) Intending bidder should have average annual financial turnover of at least at least 30% of the estimated cost of this works during preceding last three financial years. **Self certified photocopies of certificate from CA to be submitted with bid.**
(b) Should not have incurred any loss in more than three years during the preceding three financial years ending 31st March, 2017. **Self Certified photocopy of certificate from CA to be submitted alongwith last five years Profit & Loss Account to be submitted with bid.**
(c) Should have a solvency certificate of **40%** of the estimated cost issued by Bank during the last six months. **Certified copy of original solvency certificate to be submitted with bid.**
6. Any bid submitted without the above mentioned documents in support of criteria laid down from Sl. No. 2 to 5 above shall be treated as unresponsive and may not be considered for further evaluation by the tender opening committee.
7. The quotation forms complete in all aspects along with all required documents should be submitted in sealed envelope along with **tender fee of ₹ 500/-** in the form of demand draft drawn in favour of the Registrar, IIT (BHU), payable at Varanasi.
8. The estimated cost of this work is **₹ 04,79,644.00** The **earnest money deposit** of **₹ 10,000/-** shall be submitted in the form of FDR or DD in favour of the Registrar, IIT (BHU), payable at Varanasi. The **EMD** of successful bidder will be retained till the completion of work and shall be returned after the payment of final bill & deduction of security. The EMD of unsuccessful bidders shall be returned after the final award of work.
9. In case one or more eligible bidders are found lowest that is the L-1 prices are same then all L-1 bidders will be asked to resubmit their bids in sealed envelop with the objective to break the tie cases and determine a single L-1 bidder.
10. The works will be executed on Agreement/work order basis.
11. Institute reserves the right to reject any quotation or all quotation without prejudice, assigning any reason or giving any explanation.



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12. If quotation are submitted without clearly writing the rates then quotation will not be considered.
13. Quotation not signed by the contractor or his legally authorized agent will be considered invalid.
14. **Security deposit @ 5%** shall be deducted from each bill. The security deposit of 5% deducted from all the bills will be refunded after completion of the defect liability period i.e. 6 months from the date of final payment of bill and issue of no defect found certificate from IWD. The date of issue of work completion certificate will be treated as the work completion date.
15. 1% water tax will be deducted from each bill, wherever applicable.
16. Electricity charge will deducted as per actual consumption.
17. 2% Income Tax and other applicable taxes such as GST etc. shall be deducted as per applicable Govt. rules.
18. **Amount and quantity variation**: Quantity may vary as per actual work execution/site requirement/end user suggested changes during execution but the final bill value shall not exceed more than 5% of order value.
19. **Work completion period**: Within 30 days from the issue of work order/date of agreement. Work completion certificate shall be issued by the IWD after obtaining a satisfactory work done report from the user. A period of 10 days will be added to the work completion period for completion of above procedure.
20. **Late work completion penalty**: If work is not completed within the given time, penalty will be deducted as per institute norms.
21. Any damage caused to the building shall have to be made good by contractor at no extra cost & without any delay.
22. Warranty: 1 year at out site for any material or manufacturing defects.
23. Tolerance: Upto 1” in dimensions of units.
24. Client can change the model & quantity of units as per requirement.
25. Duly completed tender document alongwith Quotation form, tender fee & E.M.D. should be sealed in one Envelop which should be superscribed with Name of work, Tender Reference No. & date submitted on or before the last date & time as mentioned at S. No. 1 above.
26. The empty containers of paint/adhesive/chemicals etc. used in the work are to be returned to the custody of Engineer-in-charge.
27. The bids submitted after the last date & time will not be considered for opening. The bids received within the last date & time will be opened on 09.07.2018 at 4:00 P.M. in the Committee room (Ground Floor) of the Administrative Building, IIT(BHU), Varanasi.

Sd-
Assistant Registrar & Member Secretary
IWC, IIT(BHU),
Varanasi



QUOTATION FORM

Tender Ref. No. IIT(BHU)/IWD/CT/26/018-19/829

Dated: 29 June, 2018

The Chairman (IWC),
Institute Works Department,
Indian Institute of Technology(BHU),
Varanasi-221005

Subject: Quotation for

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Dear Sir,

With reference to the Quotation invited by you for the captioned work. I/We do hereby offer to perform, provide, execute, complete and maintain work in conformity with the drawing, conditions of tender, articles of agreement conditions of contract, specification and quantities of the sum of Rs. _____
(Rupees _____)
_____) at the respective rates mentioned in the quotations.

My/Our quotation will remain open for acceptance for 12 months from the date of its opening.

I have submitting tender fee of Rs. 500/- vide DD No. _____ dated _____ drawn on _____ (Name of Bank).

I have submitted EMD of Rs. _____ Vide FDR/DD No. _____ dated _____ issued by _____ (Name of Bank)

I have enclosed self attached copy of PAN No. and GSTIN alongwith the bid.

My email id for all future correspondence regarding this bid including communication of work order is _____ and mobile no. is _____

(Note: Any information left black such as email id, mobile number, PAN & GSTIN etc. may lead to rejection of bid as non-responsive)

Yours faithfully,

Date: _____

(Signature of contractor with seal)

