



कुलसचिव कार्यालय (प्रशासन)

Office of the Registrar (Administration)

Ref. No.: IIT(BHU)/ADM/187/SoM/2019-20/Gen/ 4106

Dated: 30.07.2019

NOTICE

This is to notify to all concerned that the Cleaning & Sanitation work of various Departments/Sections/Offices/Units/Hostels of the Institute is being performed through outsourced agency i.e. M/s Lion Securities Guards Services, B-2/6, Vineet Khand, Gomti Nagar, Lucknow-226010. The Safaikramis (cleaning staff) are pooled and deployed at various places of the Institute as per requirement and they are not earmarked for any department/unit/section.

In this connection, it is requested kindly to cooperate with the supervisors of the agency in the deployment of safaikarmis for smooth functioning of the work of Cleaning & Sanitation in the Departments/Sections/Offices/Units/Hostels.



Assistant Registrar (Admin.-II)

Ref. No.: IIT(BHU)/ADM/187/SoM/2019-20/Gen/ 4/06 Dated: 30.07.2019

Copy forwarded to the following for information & necessary action:-

- 1. All the Deans.
- 2. All the Associate Deans.
- 3. All the Heads of Departments.
- 4. All the Coordinators/In-charge of Units/Centres/Offices.
- 5. All the Prof. In-charges.
- 6. The Chief Councilor, Gymkhana.
- 7. The Chairman, Institute Works Department.
- 8. The Prof. In-charge, Main Library.
- 9. The Chairman, IIT(BHU)-Cafeteria.
- 10. The Chairman, Council of Wardens.
- 11. The Chairman, Web Management and E-mail Services Committee.
- 12. The Chairman, Press and Publicity Committee.
- 13. All the Admin. Wardens/ Wardens, IIT-Hostels.
- 14. The Joint Chief Proctor.
- 15. All the Joint Registrars.
- 16. All the Assistant Registrars.
- 17. P.S. to the Director.
- 18. P.A. to the Registrar.

Indian Institute of Technology (BHU)

Assistant Registrar (Admin.-II)



भारतीय प्रौद्योगिकी संस्थान(का.हि.वि.) वाराणसी — 221005 भारत Indian Institute of Technology(BHU) Varanasi-221005 India Tel. No. : 91-542-236676 Fax No. : 91-542-2368428 Email: <u>administration@itbhu.ac.in</u> Web: litbhu.ac.in

