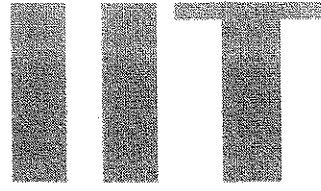


भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

FAX : 91-542-2368428;

e-mail : deputy.registrar@itbhu.ac.in

कुलसचिव कार्यालय
(वित्त)

Office of the Registrar
(Finance)

Ref. No.: IIT(BHU)/Fin./T.B./19-20/123

Dated: 03/05/2019

NOTICE


Sub: Request for financial approval – Reg.

This is in reference the Notice no. IIT(BHU)/GAD/2(24)/Misc./Gen./7246 dated 16.08.2018.

In this connection, it is again to bring to the kind notice of all the concerned that the Institute office is in frequent receipt of requests/proposals seeking financial approval from competent authority without providing appropriate financial implications alongwith breakup of tentative/actual cost of expenditure for the purpose.

Therefore, it is again reiterated that the requests/proposals must contain clear cut objectives, financial implications including the tentative/actual cost of expenditure with appropriate breakup before its submission to the concerned office for sanction/approval from the competent authority.

This issues with the approval of the Director.


Joint Registrar (Accounts)

Ref. No.: IIT(BHU)/Fin./T.B./19-20/

Dated: 03/05/2019

Copy forwarded for information and necessary action:

01. All the Deans
02. All the Heads of Departments/Coordinators of Schools
03. The Coordinators/In-charges of Units/Centers/Offices
04. All the Prof. In-charges
05. The Chief Councilor – Gymkhana
06. The Chairman, Institute Works Committee
07. The Chairman, Senate Library Committee
08. The Chairman, IIT(BHU) – Cafeteria Committee
09. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee – with the request to upload the Notice on the Institute's Website.
11. The Coordinator, GTAC/GRTA
12. The Joint Chief Proctor
13. All the Admin. Wardens/Wardens, IIT (BHU)-Hostels
14. All Joint Registrars
15. All the Assistant Registrars
16. P.S. to the Director
17. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University)


Joint Registrar (Accounts)