

कुलसचिव कार्यालय  
(सामान्य प्रशासन)

Office of the Registrar  
(General Administration)

Ref. No. IIT(BHU)/GAD/2(38)/ARS/Comm./ 3361

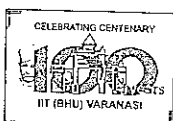
Dated: 09.07.2019

**NOTICE**

In pursuance to UGC Regulations on Curbing the Menace of Ragging, as amended from time to time, the Anti-Ragging Committee, Anti-Ragging Squad and Standing Committee of Anti-Ragging Committee for the Academic session 2019-20 have been constituted as under:

A. Anti-Ragging Committee[ Clause 6.3(a&b) of UGC's Regulation, 2009 & as per amended provisions		
1.	Prof. Pramod Kumar Jain, Director, IIT(BHU)	Chairman
2.	The Dean (Academic Affairs), IIT(BHU)	Member
3.	The Dean (Students' Affairs), IIT(BHU)	Member
4.	The Dean (Resource & Alumni), IIT(BHU)	Member
5.	The Dean (Research & Development), IIT(BHU)	Member
6.	The Dean (Faculty Affairs), IIT(BHU)	Member
7.	The Registrar, IIT(BHU)	Member
8.	The Associate Dean (Academic Affairs, UG), IIT(BHU)	Member
9.	The Associate Dean (Academic Affairs, PG), IIT(BHU)	Member
10.	The Associate Dean (Academic Affairs, Core Courses), IIT(BHU)	Member
11.	The Associate Dean (Faculty Affairs), IIT(BHU)	Member
12.	Coordinator, School of Biochemical Engineering, IIT(BHU)	Member
13.	Coordinator, School of Biomedical Engineering, IIT(BHU)	Member
14.	Head, Department of Ceramic Engineering, IIT(BHU)	Member
15.	Head, Department of Chemical Engineering & Tech., IIT(BHU)	Member
16.	Head, Department of Chemistry, IIT(BHU)	Member
17.	Head, Department of Civil Engineering, IIT(BHU)	Member
18.	Head, Department of Computer Science & Engineering, IIT(BHU)	Member
19.	Head, Department of Electrical Engineering, IIT(BHU)	Member
20.	Head, Department of Electronics Engineering, IIT(BHU)	Member
21.	Coordinator, School of Materials Science & Technology, IIT(BHU)	Member
22.	Head, Department of Mathematics, IIT(BHU)	Member
23.	Head, Department of Mechanical Engineering, IIT(BHU)	Member
24.	Head, Department of Metallurgical Engineering, IIT(BHU)	Member
25.	Head, Department of Mining Engineering, IIT(BHU)	Member
26.	Head, Department of Pharmaceutical Engineering & Technology, IIT(BHU)	Member
27.	Head, Department of Physics, IIT(BHU)	Member
28.	Head, Department of Architecture, Planning and Design, IIT(BHU)	Member
29.	Joint Chief Proctor, IIT(BHU)	Member
30.	Dr. Rajendra Prasad, Department of Physics, IIT(BHU)	Member
31.	Dr. Ruchi Chawla, Department of Pharmaceutical Engineering & Technology, IIT(BHU)	Member

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32.	Dr. Shishir Gaur, Coordinator, Student Counseling Service	Member
33.	The Representatives of Parents*	Member
34.	The Representative of Students Fresher's Category*	Member
35.	The Representative of Senior Students*	Member
36.	Dr. Naveen Updhyay, Deputy Librarian, Main Library, IIT(BHU)	Member
37.	Superintending Engineer, Institute of Works Department, IIT(BHU)	Member
38.	The Chairman, Press & Publicity Committee, IIT(BHU)	Member
39.	The Assistant Registrar (Administration), IIT(BHU)	Member
40.	Shri Rohit Kumar Rai, Assistant Registrar (Academic-Exam)	Member Secretary

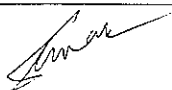
\* To be nominated later on

**(B) Anti Ragging Squad [ Clause 6.3(c) of UGC's Regulation, 2009**

1.	Prof A. K. Agrawal, Deptt of Mechanical Engg., IIT(BHU)	Chairman
2.	Prof. S. K. Srivastava, Deptt of Pharmaceutical Engg. & Tech. IIT(BHU)	Member
3.	Dr. Medha Jha, Deptt of Civil Engg., IIT(BHU)	Member
4.	Dr. R.S. Singh, Deptt of Computer Science & Engg., IIT(BHU)	Member
5.	Dr. A.N. Sahu, Deptt of Pharmaceutical Engg. & Tech. IIT(BHU)	Member
6.	Dr. Anurag Ohri, Deptt of Civil Engg., IIT(BHU)	Member
7.	Dr. Shail Upadhyay, Deptt of Physics, IIT(BHU)	Member
8.	Dr. Ruchi Chawla, Deptt of Pharmaceutical Engg. & Tech. IIT(BHU)	Member
9.	Dr. Amritanshu Pandey, Deptt of Electronics Engg., IIT(BHU)	Member
10.	Dr. Tarun Verma, Deptt of Mining Engg., IIT(BHU)	Member
11.	Dr. Ruchir Gupta, Deptt. of Computer Science & Engg., IIT(BHU)	Member
12.	Dr. Shishir Gaur, Deptt of Civil Engg., IIT(BHU)	Member
13.	Dr. Anil Kumar Thakur, Deptt. of Humanistic Studies, IIT(BHU)	Member
14.	Dr. Rajesh Kumar Pandey, Deptt. of Mathematical Sciences, IIT(BHU)	Member

**C) Standing Committee of Anti- Ragging Committee**

1.	Prof. Pramod Kumar Jain, Director, IIT(BHU)	Chairman
2.	The Chairman, Anti-Ragging Squad, IIT(BHU)	Vice Chairman
3.	The Dean (Academic Affairs), IIT(BHU)	Member
4.	The Dean (Students' Affairs), IIT(BHU)	Member
5.	The Dean (Resource & Alumni), IIT(BHU)	Member
6.	The Dean (Research & Development), IIT(BHU)	Member
7.	The Dean (Faculty Affairs), IIT(BHU)	Member
8.	The Registrar, IIT(BHU)	Member
9.	Heads/ Coordinators of the concerned Department(s)/ School(s), IIT(BHU)	Member
10.	Admin. Warden(s), of concerned Hostel(s), IIT(BHU)	Member
11.	The Chief Proctor, BHU or his nominee	Member
12.	The Joint Chief Proctor, IIT(BHU)	Member
13.	Institute Legal Advisor, IIT(BHU)	Member
14.	Dr. Shishir Gaur, Coordinator, Student Counseling Service	Member
15.	Any other member co-opted by the Director, IIT(BHU)	Member
16.	Member Secretary, Anti- Ragging Committee, IIT(BHU)	Member Secretary



Further, Anti Ragging Committee consisting of the following members shall be constituted by the concerned Head/Coordinator/Prof. Incharge/Chairman/Councilor at Department/School, Library, Workshop, Gymkhana and Hostel level and its constitution may be intimated to the office of the undersigned within seven days:

Head/Coordinator/Prof. Incharge/Councilor/ Chairman Council of Wardens (as the case may be)	Chairman
Four Faculty Members/ Admin wardens/Wardens of Hostels (as the case may be)	Member

#### Functions of the Anti-Ragging Committee/Standing Committee of ARC

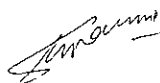
1. As per Clause 6.3 (b) and related amendments the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions 2009, it shall be the duty of the Anti –Ragging Committee to ensure compliance with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging and also to Monitor and oversee the performance of the Anti –Ragging Squad in prevention of Ragging in the Institution.
2. To take Administrative action in the event of ragging as per Clause 9.1 (a) and (b) of the UGC Regulation on curbing the Menace of ragging in Higher Educational Institutions, 2009.

#### Functions of Anti-Ragging Squad

As per Clause 6.3(c), (d) and (e) the UGC Regulations on curbing the menace of ragging in Higher Educational Institutions 2009, the following shall be the functions of Ant-Ragging Squad-

- (a) To maintain Vigil, oversight, undertake patrolling functions and to remain mobile, alert and active at all times in the Institute.
- (b) To make surprise raids in the concerned hostels and other vulnerable places where students generally visit and where either the incidents of ragging have occurred or which are potentially prone to ragging.
- (c) To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Director, IIT (BHU) or any member of the faculty or any-member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be.
- (d) To submit enquiry report along with recommendations to the Anti-Ragging Committee for action under Clause 9.1 (a) of the UGC regulations.

The Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the **principles of natural justice** and after giving adequate opportunity to the student(s) accused of ragging and other witnesses to place before it the facts, documents and views

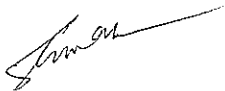


concerning the incident of ragging and considering such other relevant information as may be required.



**The procedure for handling issues of ragging will be as follows -**

- (i) The information on ragging can be received in the following manner:-
  - (a) Through the Chairman of Anti-Ragging Squad and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
  - (b) Through any other member of the Institute.
  - (c) From any external source(s).
- (ii) In the event of receipt of information of ragging by any of the officers mentioned at (i) above, he/she will promptly alert/inform the Chairman of the Anti-Ragging Squad of the Institute or any of its members. The activity shall be completed, at the most, **within one hour of receipt of this information.**
- (iii) The Anti-Ragging Squad of the Institute shall promptly conduct a preliminary on the spot enquiry and collect details of the incident as available *prima facie*. The preliminary investigation/details of the incidence shall be immediately brought to the notice of the Director, IIT (BHU) by Anti-Ragging Squad of the Institute. The activity shall be completed, at the most, **within twelve hours of receipt of information.**
- (iv) The Director, IIT (BHU), on receipt of preliminary report on ragging, shall, in terms of provisions contained at Clause 7.0 of the UGC Regulations, determine as to whether, *prima facie*, FIR need to be lodge and shall order accordingly.
- (v) The Anti-Ragging Squad of the Institute shall promptly conduct enquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.
- (vi) The Anti-Ragging Squad of the Institute shall complete the enquiry and submit its report along with recommendations to the Director, IIT (BHU) and Chairman of the Anti-Ragging Committee of the Institute **within six days of the incident.**
- (vii) Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring student(s) in terms of provision(s) contained at Clause 9.1 of the UGC Regulations.

In terms of provision(s) contained in the UGC Regulations, the Anti-Ragging Committee of the Institute, headed by the Director, IIT(BHU) is the only body empowered to impose punishment on the erring students found indulged in ragging. Procedure for handling cases of ragging be brought to the notice of all concerned. A brief activity chart of above is given below.



## 24 X 7 National Anti Ragging Helpline

 <b>Phone No (24 X 7 Toll Free)</b>	1800-180-5522
 <b>Email</b>	helpline@antiragging.in

### ACTIVITIES AFTER RAGGING IS NOTICED BY AN INDIVIDUAL

	<b>ACTION</b>	<b>TIME FOR FIRST INFORMATION</b>	<b>BY</b>
1	Inform Joint Chief Proctor, IIT (BHU), Chairman of the Anti-Ragging Squad, IIT(BHU)	<b>Within one (01) Hour</b>	Concerned individual
2	On the Spot Preliminary Enquiry by Anti-Ragging Squad of IIT(BHU)	<b>Within Twelve (12) Hours</b>	Anti-Ragging Squad
3	Decision regarding filling of FIR	<b>Within Twenty Four (24) Hours</b>	Director, IIT(BHU)
4	Detailed Enquiry and Submission of Report to the Director, IIT(BHU)	<b>Within Six (06) Days of incident</b>	Anti-Ragging Squad
5	Imposition of Penalty	<b>Within Seven (07) Days of incident</b>	Anti-Ragging Committee (ARC)/ Standing Committee of ARC

For any other information regarding ragging, please visit the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).

This issues with the approval of the Competent Authority.

  
9/7/19  
**REGISTRAR**

Ref. No. IIT(BHU)/GAD/2(38)/ARS/Comm./ 3364

Dated: 09.07.2019

*Copy forwarded to the following for information and necessary action:*

1. All the Members Concerned
2. All the Deans
3. All the Heads of Departments/Coordinators of Schools
4. The Coordinators/Incharge of Units/Centers/Offices
5. All the Professor Incharges
6. The Chief Councillor, Gymkhana
7. The Chairman, Institute Works Department
8. Professor In-charge, Main Library

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9. The Chairman, IIT (BHU)-Cafeteria
10. The Chairman, Council of Wardens
11. The Chairman, Web Management & E-mail Services Committee
12. The Chairman, Press & Publicity Committee
13. The Chairman Anti-Ragging Squad
14. The Coordinator, GTAC
15. The Joint Chief Proctor
16. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
17. All the Joint Registrars
18. All the Assistant Registrars
19. P.S. to the Director
20. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University).

  
REGISTRAR