

कुलसचिव कार्यालय (सामान्य प्रशासन)

Office of the Registrar (General Administration)

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./

Date: 26.08.2019

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In supersession to the Notice No. IIT(BHU)/GAD/2(46)/SAAC/Comm./9270 dated 23.10.2018, "Space Audit & Allocation Committee" has been re-constituted as under:

- 1. Prof. Rajiv Prakash, Dean (Research & Development)
- 2. Prof. K.K. Shukla, Dean (Faculty Affairs)
- 3. Dr. Sandeep Kumar, Professor, Department of Mechanical Engineering
- 4. Shri Rajan Srivastava, Joint Registrar (Admin.)

- Chairman
- Member
- Member
- Member Secretary

The terms of reference of the aforesaid Committee shall be as follows:-

- To visit the Departments/Schools/Units to assess the available space and its utilization.
- To audit the utilized space and assess the future needs.
- To look after the requests for space allocation from time to time.

This issues with the approval of the Competent Authority.

REGISTRAR

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./ + C C + Copy forwarded to the following for information and necessary action:

- 1. All the Deans
- All the members concerned
- All the Associate Deans
- 4. All the Heads of Departments/Coordinators of Schools
- 5. The Coordinators/Incharge of Units/Centers/Offices
- 6. All the Professor Incharges
- 7. The Chief Councillor, Gymkhana
- The Chairman, Institute Works Department
- 9. Professor In-charge, Main Library
- 10. The Chairman, IIT (BHU)-Cafeteria
- 11. The Chairman, Council of Wardens
- 12. The Chairman, Web Management & E-mail Services Committee
- 13. The Chairman, Press & Publicity Committee
- 14. The Coordinator, GTAC
- 15. The Joint Chief Proctor
- 16. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
- 17. All the Joint Registrars
- · 18. All the Assistant Registrars
- 19. P.S. to the Director
- 20. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University).



