



**Institute Works Department**

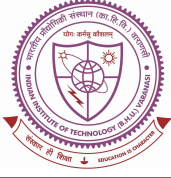
Ref. No.: IIT(BHU)/IWD/2020-21/CT-008/662

Dated: 29 Oct., 2020

**QUOTATION NOTICE**

1. Limited tender quotations are invited from UWD, BHU empaneled contractors and those contractors who had worked in erstwhile IT(BHU) before conversion i.e. 29.06.2012 for **Providing and fixing of Aluminum Partition in old conference room in (Administration Building) Director office of IIT (BHU) Varanasi** as per description below. The sealed envelope containing quotation shall be superscribed with the name of the work, tender enquiry ref. no. & date. The quotations will be received up to **3:00 P.M on or before 05.11.2020** in the office of the Superintending Engineer, Institute Works Department, IIT(BHU), Varanasi.

S. N.	Description of Items	Qty.		Rate		Amount
1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS : 1285, fixing with dash fastners of required dia & size, including necessary filling up the gaps at junctions, i.e. top, bottom and sides with required EPDM rubber /neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / panelling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing and panelling to be paid for separately.)					
(A)	For fixed portion					
	Powder coated aluminium ( minimum thickness of powder coating 50 micron)(21.1.1.2)	776.00	kg		kg	
(B)	For shutters of doors, windows & ventilators including providing and fixing hinges / pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber/ neoprene gasket required (Fittings shall be paid for separately.)					
	Powder coated aluminium ( minimum thickness of powder coating 50 micron) (21.1.2.2)	76.00	kg		kg	
2	Providing and fixing 12mm thick prelaminate particle board flat pressed three layer or garded wood particle board conforming to IS : 12823 Grade I Type II, in panelling fixed in aluminium doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.					
	Prelaminated particle board with decorative lamination on both sides. (21.2.2)	113.00	sqm		sqm	
3	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item.)					
	With float glass panes of 5.50 mm thickness (21.3.2)	60.00	sqm		sqm	



## Institute Works Department

4	Providing and fixing IS : 3564 marked aluminium extruded section body tubular type universal hydraulic door closer(having brand logo with ISI,IS: 3564, EMBOSSED ON THE BODY, DOOR WEIGHT UPTO 36 kG TO 80KG AND DOOR WIDTH FROM 701MM TO 1000MM), with double speed adjustment with necessary accessories and screws etc. complete. <b>(9.84)</b>	8	nos	each	
5	Providing and fixing aluminium handles ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 125 mm <b>(9.100.1)</b>	16	nos	each	
6	Providing and fixing aluminium tower bolts ISI marked anodised ( anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade with necessary screws etc. complete: 300x10 mm <b>(9.97.1)</b>	8	nos	each	
7	Providing and fixing aluminium hanging floor door stopper ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour and shade with necessary screws etc. complete. Twin rubber stopper <b>(9.101.2)</b>	8	nos	each	
8	Providing and fixing 100mm brass locks (best make of approved quality) for aluminium doors including necessary cutting and making good etc.complete. <b>(21.13)</b>	8	nos	each	
<b>TOTAL</b>					

2. The bidders should submit self certified order copies of similar type of construction works executed during last three financial years alongwith self certified copies of satisfactory work completion certificates.
3. Those bidders who have already executed similar type of works in IWD, IIT(BHU) need not submit satisfactory work completion certificates. They should submit only the self certified copies of earlier work orders.
4. The amount of similar work order executed during preceding last three financial years should be at least:
  - (i) 1 order of 80% of estimated cost of this work.  
OR
  - (ii) 2 order of 60% of estimated cost of this work.  
OR
  - (iii) 3 order of 40% of estimated cost of this work.
5. (a) Intending bidder should have average annual financial turnover of at least 30% of the estimated cost of this works during preceding last three financial years. **Self-certified photocopies of certificate from CA to be submitted with bid.**



## Institute Works Department

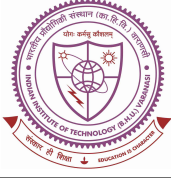
- (b) Should not have incurred any loss in more than three years during the preceding three financial years ending 31<sup>st</sup> March, 2020. **Self-Certified photocopy of certificate from CA to be submitted alongwith last three years Profit & Loss Account to be submitted with bid.**
- (c) Should have a solvency certificate of **40%** of the estimated cost issued by Bank during the last six months. **Certified copy of original solvency certificate to be submitted with bid.**
- Any bid submitted without the above-mentioned documents in support of criteria laid down from Sl. No. 2 to 5 above shall be treated as unresponsive and may not be considered for further evaluation by the tender opening committee.
  - The quotation forms complete in all aspects along with all required documents should be submitted in sealed envelope along with **tender fee of Rs. 500.00 + Rs. 90.00 (GST @ 18%) = Rs. 590.00** in the form of demand draft drawn in favour of the Registrar, IIT (BHU), payable at Varanasi.
  - The estimated cost of this work is **Rs. 4,98,245.60**. The **Earnest Money Deposit of Rs. 12,500.00** shall be submitted in the form of FDR or DD in favour of the Registrar, IIT(BHU), payable at Varanasi. The **EMD** of successful bidder will be retained until the completion of work and shall be returned after the payment of final bill & deduction of security deposit. The EMD of unsuccessful bidders shall be returned after the final award of work.
  - In case of tie between two or more bidders at L-1 price, all L-1 bidders shall be asked to resubmit their bids in sealed envelope with the objective to break the tie to obtained a single L-1 bidder.
  - The works will be executed on Agreement/work order basis.
  - Institute reserves the right to reject any quotation or all quotation without prejudice, prior notice, or any explanation/justification.
  - If a quotation is submitted without mentioning explicit rate of each item, quotation will not be considered for further processing.
  - Quotation(s), if not duly signed by the contractor or his legally authorized partner, if any, will be considered invalid.
  - Security deposit @ 5%** shall be deducted from each bill. The security deposit of 5% deducted from all the bills will be refunded after completion of the defect liability period, i.e., 6 months from the date of payment of final bill and confirmation of no defect from IWD engineering wing. The date of work completion will be counted as the date of payment of final bill.
  - 1% water tax will be deducted from each bill, wherever applicable.



## Institute Works Department

16. Electricity charge will be deducted as per the actual consumption.
17. 2% Income Tax and other applicable taxes such as GST etc. shall be deducted as per applicable Govt. rules.
18. **Amount and quantity variation**: Quantity may vary as per actual work execution/site requirement/end user suggested changes during execution but the final bill value shall not exceed more than 5% of order value.
19. **Work completion period**: Within **30 days** from the issue of the work order/date of agreement. A period of 03 days will be added to the allocated period for the completion of this work.
20. **Late work completion penalty**: If work is not completed within the given time, penalty will be deducted as per institute norms. **It will be implemented in verbatim with no excuse to be entertained for whatsoever be the reason.**
21. Any damage caused to the building shall have to be made good by contractor at no extra cost & without any delay.
22. Site must be cleared, and made neat and clean. Any waste material resulted out of the work execution must be disposed of to the specified location identified by the Assistant Engineer, IWD. If not, 1% extra charges shall be deducted from the bill to dispose of the malba.
23. Duly completed tender document alongwith Quotation form, tender fee & E.M.D. should be sealed in one envelope, which is superscribed with Name of work, Tender Reference No. & date submitted on or before the last date & time as mentioned at S. No. 1 above.
24. The empty containers of paint/adhesive/chemicals etc. used in the work are to be returned to the custody of Assistant Engineer, IWD.
25. The bids submitted after the last date & time will not be considered for opening. The bids received within the last date & time will be opened **on 05.11.2020 at 4:00 P.M.** in the office of Institute Works Department, IIT(BHU), Varanasi.

**Sd-**  
**Superintending Engineer**  
IWD, IIT(BHU), Varanasi



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

## Institute Works Department

### QUOTATION FORM

Ref. No.: IIT(BHU)/IWD/2020-21/CT-008/662

Dated: 29 Oct., 2020

**The Superintending Engineer**  
Institute Works Department,  
Indian Institute of Technology (BHU),  
Varanasi-221005

**Subject: Quotation for** .....

.....

.....

.....

Dear Sir,

With reference to the Quotation invited by you for the captioned work. I/We do hereby offer to perform, provide, execute, complete and maintain work in conformity with the drawing, conditions of tender, articles of agreement conditions of contract, specification and quantities of the sum of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)  
\_\_\_\_\_ ) at the respective rates mentioned in the quotations.

My/Our quotation will remain open for acceptance for 12 months from the date of its opening.

I have submitting tender fee of **Rs. 590/-** vide DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ (Name of Bank).

I have submitted EMD of Rs. \_\_\_\_\_ Vide FDR/DD No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of Bank)

I have enclosed self attached copy of PAN No. and GSTIN alongwith the bid.

My email id for all future correspondence regarding this bid including communication of work order is \_\_\_\_\_ and mobile no. is \_\_\_\_\_

**(Note: Any information left blank such as email id, mobile number, PAN & GSTIN etc. may lead to rejection of bid as non-responsive)**

Yours faithfully,

Date: \_\_\_\_\_

(Signature of contractor with seal)

