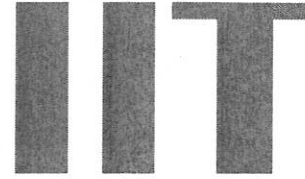




भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

## QUOTATION ENQUIRY Academic Affairs

Ref: IIT(BHU)/ACD/Convocation/Purchase/2020-21/QTN/02

Due Date : 01/01/2021  
(Last date of quotation receiving)

Date : 21/12/2020  
(Date of tender enquiry)

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification and make of the item offered and its rate with rate F.O.R. Varanasi should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Kindly clearly mention your E-mail ID and Mobile number.**
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.
7. If you have proprietary right over the product, please mention the same in your quotation and provide a certificate.

Quotation must be sent in **sealed envelope** with word “**QUOTATION for Jute Bag**” and addressed to Office of the Dean (Academic Affairs), IIT (BHU), Varanasi- 221005 (UP). Our reference number and last date as given above should be clearly marked over it.

Sl. No.	Name of Items	Quantity
1.	Jute Bag of good quality with Logo of IIT (BHU) Printed on it.	Approx. 250 Pc.

N. B.: Other terms & conditions pertaining to item mention above shall be mentioned below:

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.