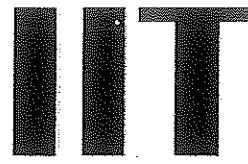




भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

कुलसचिव कार्यालय
(सामान्य प्रशासन)

Office of the Registrar
(General Administration)

Ref. No. IIT(BHU)/GAD/3(30)/VAW (Vol-III)/Gen/ 6883

Date: 21.10.2021

२२

NOTICE

Subject: Observation of Vigilance Awareness Week 2021-reg.

This is to notify to all concerned that the Vigilance Awareness Week, 2021 will be observed in the Institute during 26th October, 2021 to 01st November, 2021 with the theme 'Independent India @ 75: Self Reliance with integrity; स्वतंत्र भारत @ 75: सत्यनिष्ठा से आत्मनिर्भर, as per the guidelines mentioned in Central Vigilance Commission Circular No. 15/09/21 dated 01.09.2021 (Copy enclosed)

All concerned are requested to arrange to observe the Vigilance Awareness Week, 2021 by taking the Integrity pledge, to be taken by all the employees in their Department/School/Units on 26th October 2021 at 11.00 AM and take necessary action accordingly.

Further, a report on observation of Vigilance Awareness Week 2021 in your Department/School/Section/Unit may be furnished as per the format enclosed at Annexure C, F and G of the aforesaid Circular to this office latest by 03.11.2021 on priority.

Joint Registrar (Admin.)

Encl.: As above

Ref. No. IIT(BHU)/GAD/3(30)/VAW (Vol-III)/Gen/ 6883

Date: 21.10.2021

२२

Copy forwarded to the following for information and necessary action:

1. All the Deans
2. All the Associate Deans
3. All the Heads of Departments/Coordinator of Schools
4. The Coordinators/Incharge of Units/Centers/Offices
5. All the Professor In-charges
6. The Chief Councillor, Gymkhana
7. The Chairman, Institute Works Department
8. The Professor In-charge, Main Library
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee
11. The Chairman, Press & Publicity Committee
12. The Coordinator, GTAC
13. The Coordinator, IIT (BHU)-Cafeteria
14. The Joint Chief Proctor
15. All Admin. Wardens/Wardens, IIT (BHU)- Hostels
16. All the Joint Registrars
17. All the Assistant Registrars.
18. P.S. to the Director
19. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University)

Joint Registrar (Admin.)



भारतीय प्रौद्योगिकी संस्थान(का.हि.वि.) वाराणसी - 221005 भारत
Indian Institute of Technology(BHU) Varanasi-221005 India
Tel. No. : 0542-2366676 Fax No. : 0542-2368428 Email: office.gad@iitbhu.ac.in Web: iitbhu.ac.in



Room No. 106 – C Wing, Shastri Bhawan
New Delhi, the 09th September, 2021

Sub: Observance of Vigilance Awareness Week, 2021 - reg.

The undersigned is directed to forward herewith the Central Vigilance Commission's Circular No. 15/09/21 vide their letter No. 021/VGL/045 dated 01.09.2021 regarding observance of Vigilance Awareness Week 2021, for information and compliance.

2 The Commission has decided that this year the Vigilance Awareness Week would be observed from 26th October to 1st November, 2021 with the theme "Independent India @ 75: Self Reliance with Integrity".

3 The Observance of the Vigilance Awareness Week would commence with the integrity pledge by public servants in the organization on 26th October, 2021 at 11.00 AM.

4 CVC has advised to conduct activities relevant to the theme, both within and outside their respective organizations and to conduct outreach activities for public/citizens. The CVC Circular dated 01.09.2021 may be referred to (i) for the indicative list for these activities as well as the format in which response is to be given and (ii) and to do such activities/ to take such action as advised/stated in the Commission's aforesaid circular.

4 It is, therefore, requested that :

(i) Necessary instructions may be issued to all the organizations under the administrative control of your Bureau to conduct activities as advised by the Commission

(ii) Suitable advisory may please be issued to all concerned organizations to ensure maximum participation of students in the outreach activities during the Vigilance Awareness Week 2021.

(iii) Institutions / organizations may also be advised to send report to CVC as per the format enclosed at Annexure C, F and G to the aforementioned Commission's Circular, under intimation to Vigilance Branch, MoE.



(Sanjay Kumar)

Under Secretary (Vig)

Tel. No.23386317

Encl: As above

To

All Bureau Heads of Department of Higher Education and Department of School Education & Literacy

Copy to

- I. PSO to Secretary (HE)/ PPS to Secretary (SE&L)
- II. CVC (Shri Birendra Pratap, Director.) Satarkata Bhawan, Block A, GPO Complex INA New Delhi-110023



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-10023

सं./No..... 021/VGL/045

दिनांक / Dated..... 01.09.2021

Circular No. 15/09/21

Sub: Observance of Vigilance Awareness week 2021.

1. In a move towards commemorating 75 years of India's Independence which falls on August 15, 2022, Central Vigilance Commission in carrying out its duty as the apex anti-corruption body in the country, reaffirms its resolve to fight corruption and ensure integrity in public life to usher in a new era of a self-reliant India. In recognition of this momentous stage in India's journey, the Commission has decided that this year Vigilance Awareness Week would be observed from 26th October to 1st November, 2021 with the theme "Independent India @ 75: Self Reliance with Integrity; स्वतंत्र भारत @ 75: सत्यनिष्ठा से आत्मनिर्भरता".

2. Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31st October) falls. Observance of Vigilance Awareness Week is one of the tools used by the Commission to bring together all stakeholders to collectively participate in the prevention of, and the fight against corruption and to raise public awareness regarding the existence, causes and gravity of and the threat posed by corruption. During this week, all organizations are encouraged to bring together all their employees, create awareness regarding common issues related to vigilance and create an atmosphere motivated towards weeding out corruption and unethical practices.

3. Though punishment and penal actions delivered quickly are effective deterrents to corruption, the spirit behind the observation of Vigilance Awareness Week is to sensitize the public against the menace of corruption. All organizations should strive to drive home the idea that the fight against corruption is a collective fight involving everyone. It is

therefore imperative that the public must be motivated to fight against corruption if India is to succeed in its goal towards achieving self-reliance with integrity.

4. The observance of Vigilance Awareness Week would commence with the taking of the integrity pledge (copy enclosed at the Annexure A) by public servants in the Ministries/ Departments/ Central Public Sector Enterprises (CPSEs)/ Public Sector Banks (PSBs) and all other organizations on 26th October, 2021 at 1100 hrs.

5. All organizations are advised to strictly adhere to extant Covid-19 prevention guidelines at all locations and events issued from time to time by the competent authority. In addition, all the organizations should strictly adhere to the economy measures issued by Ministry of Finance vide Department of Expenditure OM no. 7(2)E. Coord/2020 dated 04.09.2020

6. All organizations are advised to conduct activities relevant to the theme, both within and outside their respective organizations, and to conduct outreach activities for public/citizens.

7. Activities to be conducted within the organizations may include the following:

a. In continuation of activities taken up during Vigilance Awareness Week, 2020, the Commission desires that all organizations focus on internal (housekeeping) activities. The indicative list for these activities as well as the format in which response is to be given is enclosed (Annexure C).

b. Employees may be encouraged to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website (www.cvc.gov.in) and can be accessed by all.

c. The Commission has desired to spread awareness and campaign about "Complaints under PIDPI (Public Interest Disclosure and Protection of Informers)". Two posters in this regard have been prepared and may be displayed at all offices of the organization (Annexure D). A drive may be undertaken to spread awareness regarding the provisions under the PIPDI resolution as well as all related information. Both posters should be placed together and should be translated to local languages, wherever required.

d. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on Preventive Vigilance measures.

e. Use organizational website for dissemination of employees/ customer-oriented information and to make available avenues for redressal of grievances.

9. The two months, September and October, 2021 may be observed as a "Special Clearance Campaign" to clear all outstanding Further Information cases (FI), Implementation of First Stage and Second Stage Advices (FSAs and SSAs), Investigation and reports (I&Rs), Factual Reports (FRs), Complaints (PIDPI), Complaints (Non-PIDPI), Prosecution Sanctions, Departmental Inquiries (DIs) and Comments Awaited on CBI reports (CAs), in respect of all organizations and departments.

A report may be submitted as per format at Annexure F to the Commission.

10. Vigilance study circles may also participate actively in the Vigilance Awareness Week by conducting any or all the outreach activities keeping in view Covid-19 guidelines as well as economy measures mentioned in para 5.

11. The Commission expects all organizations to conduct various activities with zeal and enthusiasm to achieve the objective to eliminate corruption in public life. Although all activities need to be conducted during the Vigilance Awareness Week, however, in case of exigencies/holidays etc., the same can also be conducted before or after the Vigilance Awareness Week.

12. Selected Photographs/ Media clips may be sent to the Commission by email at the address coord1-cvc@nic.in. Photographs and Media clips may be uploaded on departmental / organizational websites.

13. A report on the observance of the Week may be sent by all Ministries/Departments/ Organizations to Central Vigilance Commission as per the format enclosed at Annexure C, F and G by 30th November, 2021.

14. This notification is also available on the Commission's website at <http://www.cvc.gov.in>.


(P. Daniel)

Additional Secretary

Encl: As stated.

To

- i) The Cabinet Secretary of India
- ii) The Secretaries of all Ministries/ Departments of Government of India

f. The systemic improvements and good practices adopted for wider dissemination and awareness may be displayed on the website of the concerned organizations.

g. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption.

h. Promote the concept of e-Integrity Pledge by persons with whom the organization deals with.

8. Outreach activities for public/citizens:

a. All Ministries/Departments/Organizations shall publicize Integrity Pledge amongst all employees, their families, vendors/ suppliers/ contractors/ stake holders, students etc. to elicit wider participation. Integrity pledge for citizens and organizations enclosed at Annexure A and B.

b. Wide publicity may be given to "Complaints under PIDPI (Public Interest Disclosure and Protection of Informers)". Two posters in this regard have been prepared and may be displayed at all offices of the organization (Annexure D). A drive may be undertaken to spread awareness regarding the provisions under the PIPDI resolution as well as all related information. Both posters should be placed together and should be translated to local languages, wherever required.

c. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.

d. Extensive use of social media platforms, bulk SMS/ e-mails, WhatsApp etc. for spreading awareness.

e. Organize grievance redressal camps for citizens/ customers by organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.

f. Organizations may conduct various outreach activities for dissemination of anti-corruption messages and stressing the vision of a Vigilant India who is moving towards self-reliance with integrity. Online modes may be extensively used, wherever required.

g. Organize "Awareness Gram Sabhas" for dissemination of awareness in Gram Panchayats to sensitize citizens on the ill effects of Corruption. As per past practice, Public Sector Banks need to conduct "Awareness Gram Sabhas" at the Branch level in atleast two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at Annexure E.

- iii) The Chief Secretaries of all states/ Union Territories
- iv) The Comptroller & Auditor General of India
- v) The Chairman, Union Public Service Commission
- vi) The Chief Election Commissioner, Election Commission of India
- vii) Chief Executives of all CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.
- viii) All Chief Vigilance officers in Ministries/ Departments/ CPSEs/ Public Sector Banks/ Public Sector Insurance Companies/ Financial Institutions/ Autonomous Organizations/ Societies.

Annexure A

Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country. I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behavior;
- To report any incident of corruption to the appropriate agency.

Annexure- BIntegrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country. We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity framework and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

Annexure- C(REPORTING FORMAT)Internal (Housekeeping) Activities for Vigilance Awareness Week-2021

[Only statistical /quantified information or Yes/No, etc. to be filled up under head 'Info' and detailed statements to be annexed]

Name of Ministry/Department/Organization:

1. Land Management

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|--|--------|-------------------------------|------------------------|
| 1. | Does the organization possess revenue documents / records for the land(s) under its control? | Yes/No | | |
| 2. | How much land is under encroachment and at what locations? | | | |
| 3. | Steps being taken to combat encroachment? | Yes/No | | |
| 4. | Any other initiatives? | | | |

2. Allotment of houses / quarters and related issues

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|---|--------|-------------------------------|------------------------|
| 1. | Does the organization use IT application for allotment of houses? | Yes/No | | |
| 2. | Does the organization possess a house allotment policy? | Yes/No | | |
| 3. | Is House allotment being done as per prescribed policy? | Yes/No | | |
| 4. | Is there any illegal occupation of houses, if any and what action has been taken? | Yes/No | | |
| 5. | Any other issue? | | | |

3. Payments and other benefits to persons working in outsourcing services in the organizations.

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|---|--------|-------------------------------|------------------------|
| 1. | Whether the organization possesses prescribed norms for outsourcing? | Yes/No | | |
| 2. | If yes, are these norms adhered to? | Yes/No | | |
| 3. | Whether payment of salaries/wages is paid through bank account by the contractor | Yes/No | | |
| 4. | Whether other statutory dues (PF, Medical benefits etc.) are being given on time? | Yes/No | | |
| 5. | Whether due wages are paid to the outsourced persons as per contract conditions and any test check being done by the management | Yes/No | | |
| 6. | Whether the vendors are adhering to the norms prescribed by the organization? | Yes/No | | |
| 7. | Any other special initiative regarding outsourcing? | | | |

4. Management of Assets

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|--|--------|-------------------------------|------------------------|
| 1. | Whether condemnation of assets (Plant and Machinery, Office Equipment, Vehicles, Sundry items etc.) is being done as per extant rules strictly | Yes/No | | |
| 2. | Date of last condemnation of assets (Plant and Machinery, Office Equipment, Vehicles, Sundry items etc.) may be given | Date | | |

5. Preventive Vigilance measures undertaken by the CVOs

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|--|------|-------------------------------|------------------------|
| a. | No. of Inspections | .. | | |
| b. | No. of Training Programmes / workshops including E-training/ online training | ... | | |

| | | | | |
|----|--|--------|--|----------------------|
| c. | Whether annual property returns submitted by all officers | Yes/No | | |
| d. | Whether organization possesses record retention / preservation policy? If so date of last amendment. | Yes/No | | Date |
| e. | Whether records are being weeded out as per the extant retention policy of the organization. | Yes/No | | |
| f. | Is the organization digitizing / plans to digitize old records | Yes/No | | If Yes, Annex detail |

6. If the organization runs schools, Hospitals etc. – Whether prescribed policy for management is adhered to. – Yes/No

7. Gender sensitization issues

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|---|--------|-------------------------------|------------------------|
| a. | Has the organization constituted prescribed committees for harassment of women at the work place? If yes date of last meeting held. | Yes/No | | Date |
| b. | Percentage of representation of women at all levels in the organization . |% | | |
| c. | Whether awareness regarding gender issues is being created in the organization | Yes/No | | |

8. Leveraging Technology- IT usage and E-governance

| SL. No. | Particulars | Info | Progress in the past one year | Remarks (Annex Detail) |
|---------|---|--------|-------------------------------|------------------------|
| a. | New initiatives taken in the last one year for using IT as a preventive vigilance tool (each initiatives may be described in about 50 words). | Yes/No | | |
| b. | Whether information system audit is done regularly for IT based applications running in the organization. Date of last information system Audit may be given? | Yes/No | | Date |

9. Scrutiny of Audit reports: Yes/No (If Yes, give no. of scrutiny)

10. Updation of Rules, Regulations and guidelines

| SL. No. | Particulars | Info | Progress in the past one year | Remarks |
|---------|--|--------|-------------------------------|---------|
| a. | Whether organization regularly revises its instructions, rules and regulations. If yes date of last revision of procurement rules, CDA rules, Transfer/Posting policy, HRA Policy, Promotion policy, Fraud Prevention Policy / Banning of Business Dealing policy etc. | Yes/No | | Dates |
| b. | Has the organization made rules for retired officials? If yes Furnish Date | Yes/No | | Date |

11. System improvements undertaken (brief description within 100 words)

| SL. No. | Particulars | Info | Progress in the past one year | |
|---------|--|------|-------------------------------|--------------|
| a. | Description of System Improvement works/initiatives done may be given in 50 words for each work/initiatives and not more than 100 words in total for all works | | | Annex detail |

(Signature of CVO/Authorised representative)

ANNEX - D



PUBLIC INTEREST DISCLOSURE AND PROTECTION
OF INFORMER RESOLUTION, 2004 (PIDPI)

**IS THERE CORRUPTION
AROUND YOU?
LODGE A COMPLAINT
UNDER PIDPI.**

**YOUR IDENTITY SHALL BE KEPT
CONFIDENTIAL**

IA VIGILANCE AWARENESS WEEK 2021 INITIATIVE

SEND COMPLAINTS IN WRITING TO:
The Secretary, Central Vigilance Commission
Satarkta Bhavan , Block-A
GPO Complex , INA
New Delhi - 110 023

(MARK THE ENVELOPE AS "PIDPI". COMPLAINTS SHOULD ONLY BE
AGAINST CENTRAL GOVERNMENT EMPLOYEES, INCLUDING PSUs, PSBs
AND UTs etc.)



PIDPI COMPLAINTS: WHAT ARE THEY? & WHEN SHOULD YOU MAKE THEM?

1

Complaints made under Public Interest Disclosure and Protection of Informers Resolution are termed as PIDPI complaints

2

If any complaint is made under PIDPI, the identity of the complainant is kept confidential

3

The complaint should be addressed to the Secretary, Central Vigilance Commission and envelope should be marked as "PIDPI"

4

Only complaints against Central Government officials (including PSBs, PSUs and UTs) will be taken into cognizance

5

For more details visit <http://www.cvc.gov.in>.

**A VIGILANCE AWARENESS WEEK
2021 INITIATIVE**

Annexure-E**List of Activities for conducting "Awareness Gram Sabhas" in rural and semi-urban areas**

The following is a list of indicative activities for conducting "Awareness Gram Sabhas". However it is mandatory to organize a meeting as indicated at point (1) below.

- (1) Organize meetings in Gram Panchayats inviting all stake holder. Like the Sarpanch members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha/Sarpanch or any dignitary could be requested to deliver lecture on awareness against corruption followed by discussion. Anti-Corruption messages in vernacular languages can also be displayed at the meeting.
- (2) Organize competitions like quiz, cartoon, slogans, painting, rangoli, posters and walkathon/ marathon/ cyclathon etc.
- (3) Organize Melas to give wide publicity to the produce/products of the SHGs as motivational tools for integrating them with awareness creation effort.
- (4) Organize evening Choupals/meetings in villages/ panchayats during which short plays/ nautankies/ kalajathas/ folk songs/ puppet shows, etc., can be organized focusing on the theme of Anti-Corruption.

Requisite norms and guidelines regarding Covid-19 prevention may be followed, wherever applicable.

**Special Clearance Campaign
(September-October 2021)**

Annexure- F

| S. N. | Item | Opening Balance as on 01.09.2021 | Accrued during September and October | Total | Disposed during September and October | Closing Balance as on 31.10.2021 | | |
|----------|--|---|--|-------|---|-------------------------------------|----------|-------|
| | | | | | | >3months | >6months | Total |
| 1. | FI | | | | | | | |
| 2. | FSA | | | | | | | |
| 3. | SSA | | | | | | | |
| 4. | I&R | | | | | | | |
| 5. | FR | | | | | | | |
| 6. | Complaint (PIDPI) | | | | | | | |
| 7. | Complaint (Non PIDPI) | | | | | | | |
| 8. | Prosecution Sanction | | | | | | | |
| 9. | Disciplinary Inquiry | | | | | | | |
| 10. | Comments Awaited (on CBI report) | | | | | | | |

Grand Total-

Annexure - G

Activity Report format on Vigilance Awareness Week-2021

Name of the Organisation:

A. INTEGRITY PLEDGE

Table-1: Integrity Pledge

| Total no. of employees who have undertaken e-pledge | Total no. of customers who have undertaken e-pledge | Total no. of citizen who have undertaken e-pledge |
|---|---|---|
| | | |
| | | |

B. ACTIVITIES/EVENTS ORGANISED WITHIN THE ORGANISATION

Table-2: Conduct of competitions

| Name of State | City/Place | Specify program (Debate/Elocution/Panel discussion etc.) | Name of first two winners | No. of participants | Whether copy of award winning activities attached |
|---------------|------------|--|---------------------------|---------------------|---|
| | | | | | |

Table-3: Other Activities

| Sl. No. | Activities | Details |
|---------|--|---------|
| 1. | Distribute Pamphlets/Banners | |
| 2. | Conduct of Workshop/Sensitization programmes | |
| 3. | Issue of Journal/Newsletter | |
| 4. | Any other activities | |

C. ACTIVITIES OUTSIDE THE ORGANISATION

Table-4: Involving students in Schools

| Name of State | Name of city/town/village | Name of School | Details of activities conducted (date of activities may also be mentioned) | No. of students involved | Whether copy of award winning activities attached |
|---------------|---------------------------|----------------|--|--------------------------|---|
| | | | | | |
| Total | | | | | |

Table-5: Involving students in Colleges.

| Name of State | Name of city/town/village | Name of School | Details of activities conducted (date of activities may also be mentioned) | No. of students involved | Whether copy of award winning activities attached |
|---------------|---------------------------|----------------|--|--------------------------|---|
| | | | | | |
| Total | | | | | |

Table-6: "Awareness Gram Sabhas"

| Name of State | Name of city/town/village | Name of Gram Panchayat where "Awareness Gram Sabha" is held | Details of activities conducted (date of activities may also be mentioned) | No. of public/citizens participated |
|---------------|---------------------------|---|--|-------------------------------------|
| | | | | |
| Total | | | | |

Table-7: Seminars/Workshops

| Name of State | Name of city/town/village | No. of seminars/workshops organised | Details of activities conducted (date of activities may also be mentioned) | No. of public/citizens participated |
|---------------|---------------------------|-------------------------------------|--|-------------------------------------|
| | | | | |
| | | | | |

Table-8: Other activities

| Sl. No | Activities | Details |
|--------|--------------------------------|---------|
| 1. | Display of Banners/Posters etc | |

| | | |
|----|---------------------------------------|--|
| 2. | No. of grievance redressal camps held | |
| 3. | Use of Social Media | |

D. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent alongwith captions and also place & date of event)

| Name of the activities held | No. of Photos | Whether photos are in sent in soft copy or hard copy | If in soft copy, number of CDs attached |
|-----------------------------|---------------|--|---|
| | | | |

E. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up on the activities conducted during Vigilance awareness Week, not more than in about 1000 words may be attached in a separate sheet)