



Central Instrument Facility, IIT (BHU), Varanasi-221 005
External Requisition Form IC



Nature of Work: UG/PG/IDD/PhD./PDF/Project/ Consultancy/ Industry. (Pl. Tick)

Req. No.:

User Information

Name of Indenter:
 Name of Supervisor/PI (in case of PhD/Dissertation/Project): Employee ID:
 Name & Address of Department/School:
 Phone Number: Email:
 Date:

Signature of the indenter

Sample Name:
Number of Samples:
pH of the sample:
Cations/Anions to be analysed:
Sample source (Natural/Synthesis/Waste):

NOTE: User should carry 0.22 µm filter along with their samples.

Pl. Specify if sample is **Toxic/Hazardous/ Explosive/** etc.:
 Do you want to present during the characterization or not?
 Sample required be to preserve or not: Yes/ No (If NO mode of disposal):
 Special request (if any):

Signature & Remark of Operator: *Date & Time*.....
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Requisition Number (CIF Office will provide) :	
Payment: Demand Draft Only	
In Favour of	Registrar, IIT(BHU), Varanasi
Name of the Bank - State Bank of India Name of Branch - IT, BHU, Varanasi	IFSC Code - SBIN0011445
DD No.	Bank Name & Branch:
Pl. Deduct Rs.	
CIF: Professor In charge	Faculty Member/PI /HoD/Coordinator (Signature with seal)

FOR USE IN FINANCE OFFICE

Expenditure may be debit/credit to:
 Minor Head: **Support Activities**
 Minor Sub Head: **Income from Central Instrument Facility**

<u>PASSED FOR PAYMENT/ ADJUSTMENT</u>			
For Rupees			
Asst.	S.O.	A.R.	D.R.