

## कुलसचिव कार्यालय

(सामान्य प्रशासन)

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./ 3 899

Office of the Registrar (General Administration)

Date: 17.08.2021

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## NOTICE

In supersession to the notice No. IIT(BHU)/GAD/2(46)/SAAC/Comm./4864 dated 26/27.08.2019, "Space Audit & Allocation Committee" has been reconstituted as under, till further order:

- 1. Prof. S.B. Dwivedi, Dean (Academic Affairs)
- 2. Prof. Rajiv Prakash, Dean (Research & Development)
- 3. Prof. Y.C. Sharma, Prof. Incharge (Administration)
- 4. Shri Rajan Srivastava, Joint Registrar (Admin.)

- Chairman
- Member
- Member
- Member Secretary

The Terms of reference of the aforesaid Committee shall be as follows:-

- To visit the Departments/Schools/Units to assess the available space and its utilization.
- To Audit the utilized space and assess the future needs.
- To look after the request for space allocation from time to time.
- To indentify space for future infra projects.

The contributions made by the outgoing members are appreciated.

This issues with the approval of Competent Authority.

## REGISTRAR

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./ 3899

Copy forwarded to the following for information and necessary action:

- 1. All the Deans
- 2. All the Associate Deans
- 3. All the Heads of Departments/Coordinators of Schools
- 4. The Coordinators/Incharge of Units/Centers/Offices
- 5. All the Professor Incharges
- 6. The Chief Councillor, Gymkhana
- 7. The Chairman, Institute Works Department
- 8. The Chairman, Council of Wardens
- 9 The Chairman, Web Management & E-mail Services Committee -
  - 10. The Chairman, Press & Publicity Committee
  - 11. The Coordinator, GTAC
  - 12. The Coordinator, IIT-Cafeteria
  - 13. The Joint Chief Proctor
  - 14. All the members concerned
  - 15. Prof. K.K. Shukla, Department of Computer Science & Engineering
  - 16. Prof. Sandeep Kumar, Department of Mechanical Engineering
  - 17. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
  - 18. All the Joint Registrars
  - 19. All the Assistant Registrars
  - 20. P.S. to the Director
  - 21. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University).

REGISTRAR



1500 SEEBRATING